



297

Ref. No.: NITMGH/ES/CMMTE/Vol.III/2025-26/1393

Dated: 23/12/2025

OFFICE ORDER


The Competent Authority is pleased to constitute a **committee relating to Leave Travel Concession (LTC)** comprising of the following members:

Sl. No.	Name & Designation	Role
1.	Prof. Ayon Bhattacharjee, PIC (Internal Audit)	Chairman
2.	Dr. B. Chakravarty, Registrar	Member
3.	Mr. Binoy Das, Assistant Registrar, Academic Affairs	Member
4.	Ms. Shampa Purkayastha, PS, Internal Audit	Convener

The Committee shall review and examine LTC applications of employees in accordance with the prescribed eligibility criteria and formulate/recommend LTC guidelines for uniform implementation across the Institute.

The Committee may also consult relevant rules, government notifications, and practices followed by other NITs while drafting the guidelines.

This issues with the approval of the Competent Authority.


(Dr. B. Chakravarty)
Registrar

To,

All Committee Members concerned for kind information and needful.

Copy Forwarded to: -

1. Director's Office, kind information of the Director, NIT Meghalaya.
2. Superintendent SG-II (ES), NIT Meghalaya for information.
3. Concerned personal file for record.